WEEK #1:
GETTING STARTED
COMMENCEMENT

• All material for Week #1 is under the “Week #1: Commencement” page.

• Most of the material is also duplicated under the “Course Documents” page.
WELCOME STATEMENT

• First, if you have not already done so, watch the “Learn Orientation.”
• Then read the “Welcome Statement.”

• A copy is also under “Course Documents.”
• Next, read the “Academic Honesty Policy.”

• Then take the “Academic Honesty Quiz” linked at the bottom of the page.
  – Like all quizzes, this AHQ is also listed under the Assessment tab on the course tool bar at left.
ACADEMIC HONESTY

• Submission confirmation for ALL quizzes.

"Click OK to review results."
COURSE DOCUMENTS

• Once back to the “Commencement” page,

  • Read the
    – Syllabus
    – House Rules
    – Class Schedule
The “Class Schedule” is duplicated under the following pages:

- Commencement
- Course Documents
- Schedule

Each page contains the same file, the same information.
Here’s a screen shot of a typical calendar-class schedule page:

<table>
<thead>
<tr>
<th>WEEKS</th>
<th>MODULES</th>
<th>READINGS</th>
<th>ASSIGNMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>COMMENCEMENT</td>
<td>Watch:</td>
<td>R-9/3:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Orientation #1 (WebCT)</td>
<td>• Academic Honesty QUIZ</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Orientation #2 (Week 1)</td>
<td>• Tii.com account set-up</td>
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<tr>
<td></td>
<td></td>
<td>(These are in both video and</td>
<td>• Discussion Group (DG) #1:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PowerPoint formats.)</td>
<td>Personal Intro</td>
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<td><strong>Read:</strong></td>
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<tr>
<td></td>
<td></td>
<td>• Academic Honesty Policy</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Syllabus</td>
<td></td>
</tr>
</tbody>
</table>

Abbreviations on the Schedule: Monday (M), Tuesday (T), Wednesday (W), Thursday (R), Friday (F); Discussion Groups (DG); PowerPoint Presentation (PPT); Turnitin.com (Tii.com)
• Now, set up your account on Turnitin.com.

• The directions are also under the
  • “Commencement” page
  • “Course Documents” page

• Both our class id and our enrollment code are on the directions sheet.
• All essays will be submitted to Turnitin.com as well as to Learn.

• PLEASE NOTE:
  – I will grade *only* the essays submitted to LEARN.
  – I will *not* grade material from Tii.com.
After setting up your Turnitin.com account, open the “Discussion Groups” page through the tab on the course tool bar.
DISCUSSION GROUPS

• Read the links on *etiquette* and *directions*.

• These items also appear on the “*Course Documents*” page and the “*Week #1*” page.
DISCUSSION GROUPS

• Each topic is listed in order.
• Each topic has a “directions” posting 
  *from me* detailing the instructions for each task.

DG #1: Personal Introduction

- Briefly introduce yourself to your classmates (online classes can be so impersonal).
  - name, major or major interest
  - perhaps experience with online courses
  - perhaps years at LCCC
- PLEASE, don’t get too personal
  - don’t share too much information
  - don’t make yourself uncomfortable or the rest of us uncomfortable
DISCUSSION GROUPS

• These postings are the “homework” for the course and are synonymous with journals and activities and exercises.

• Generally speaking, these assignments are journals
  – thus, they are **concise, insightful 1-page documents**
  – and the **not** 3-4-page **essays** written for ENG 101

• If you are unsure of the directions for a particular posting, please ask.
DISCUSSION GROUPS

• Once you have read the Discussion Groups Directions, you will post your first one: “Personal Introduction”
• The directions for this are under that topic.

DG #1: Personal Introduction

• Briefly introduce yourself to your classmates (online classes can be so impersonal).
  • name, major or major interest
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DISCUSSION GROUPS

• One of the reasons I chose the Discussion Groups format is that students can read each other’s postings to get some idea of what is going on.
• That’s “read,” not “copy.”
  – Academic Honesty!
• You can “discuss” ideas with each other by replying to a post, very much as you would reply to an email.
• You can also check (not copy) homework to see how accurate your answers are.
• The DG page allows students an opportunity to communicate and commiserate.
• Having said all that, I remain the authority on all matters, so ask ME if you are lost or if you have questions.
ESSAY BASICS

• Lastly, read/watch the “Essay Basics PPT.”
  – This establishes a base line for the format for each essay of ours.
  – Since points will be deducted for not following these guidelines, you would be wise to heed this advice.
WEEK #1

• Thus, for **WEEK #1**:  
  – Read/Watch the 2 orientation videos  
  – Read the *Academic Honesty Policy* & take the brief *Academic Honesty Quiz*  
  – Read the *essential* Course Materials  
    • Syllabus, House Rules, Schedule  
  – Set up your Turnitin.com account  
  – Read the DG background material  
  – Draft & submit your 1st DG post (*DG #1*)  
  – Read/Watch the *Essay Basics PPT*
WEEKS #2+

- WEEK #2 begins our work on Documentation.
  - an important module at the center of research writing
  - so important, we’ll spend a few weeks on it

- Assignments for WEEK #2 are on the “Schedule” and the “Weeks #2-4” page.

- Each week will have its own page with links directly to the assignments
  - unlike the “Schedule” which is a static, printable page.
E-MAIL

• If you have any questions, please e-mail me through the “Course Tools” link circled below or (if Learn is down) at shousenick@luzerne.edu.
*THE END OF THE*

WEEK #1 ORIENTATION