BB LEARN ORIENTATION
ENGLISH 102
Advanced Composition
GETTING to LEARN

GO TO:
http://learn.luzerne.edu
GETTING to LEARN

It’s a good idea to create a bookmark for the Learn log-in page. Simply click on “Bookmarks” and “Bookmark This Page.”
GETTING to LEARN

You’ll be taken to the log-in page. Merely type in your Username & Password; then click the “Login” button.
GETTING to LEARN

Next you’ll see all the courses for which you have Learn sites. Search for and then click on the English section you registered for.

PLEASE NOTE: I’ve been noticing that this page takes a few moments to load, so don’t panic (or lose patience).
You made it!
Hopefully, this is what your Home Page looks like.
You can navigate back to this Course Content Page (the course home page) from any link by

(1) clicking on “Course Content” in the breadcrumbs or

(2) clicking on “Course Content” located on the Course Tools (Course Menu) bar; a “home” icon is next to it.
HOME PAGE: Course Tools

COURSE TOOLS
(aka, “Course Menu”)

- **COURSE CONTENT** = “Homepage”
- **ANNOUNCEMENTS** = Reminders, Notes
- **ASSESSMENTS** = Quizzes, Tests
- **ASSIGNMENTS** = Essays
- **DISCUSSIONS** = Discussion Groups
- **MAIL** = Email Link
- **WEB LINKS** = External Sites (Tii.com, MLA)
- **CALENDAR** = Due Dates *only*
- **CALENDAR** = *Different from “Schedule”*
These pages, *explained below*, are links to various pages of course material.
As you can imagine, you’ll START HERE.
WEEK #1

Begin with the 2 ORIENTATIONS.

• This page includes the orientations to the site AND week #1 – in PowerPoint and PDF and WMA formats.

• The “Week #1 Orientation” explains the material on the following slide.
WEEK #1

Also included on this age are

- the Welcome Statement, Syllabus
- the Class Rules, Class Schedule
- the Academic Honesty Policy
- the Academic Honesty Policy Quiz
- the Discussions Groups documents
- and the Essay Basics material
You can navigate back to the HOME PAGE from this link by

(1) clicking on “Course Content” or

(2) clicking on “Course Content” located on the Course Tools (Course Menu) bar; a “home” icon is next to it.
The next page contains our course documents.
The following documents are on this page:

- Welcome Statement
- Syllabus
- House Rules
- Calendar-Schedule
- Turnitin.com directions sheet
- Discussion Groups directions sheet
- Discussion Groups etiquette sheet
- Final Grade sheet

Yes, most of these are also on the Week #1 page, but this page won’t disappear later in the course.
DR. HOUSENICK
ADVANCED COMPOSITION

WEEK #1: Commencement

COURSE DOCUMENTS

SCHEDULE

QUIZZES

ESSAYS DROP BOX

WEEKS #2-4: Documentation

This page has the course schedule.
SCHEDULE

- Your **calendar-schedule** lists
  - readings
  - assignments
  - due dates
- What’s due and when it’s due.
- Therefore, this is an **extremely important** document.
- I have used a “content module” format.
**SCHEDULE**

- Screen shot:

<table>
<thead>
<tr>
<th>WEEKS</th>
<th>MODULES</th>
<th>READINGS</th>
<th>ASSIGNMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1—COMMENCEMENT</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(8/31/09)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*In this last column, you will find what’s due and on what day it’s due for each week.*
PAGES: Quizzes & Essays

These 2 pages contain lists of quizzes & essays. BUT Because this can be redundant, I may delete these 2 pages to save space.
QUIZZES & ESSAYS

• On the “Course Tools” (course menu) bar,
  – the “ASSESSMENTS” link takes you to the same quizzes
  – & the “ASSIGNMENTS” link takes you to the same essays.
The remaining pages take you through each week of the course, as the labels show.
• **NO**, I do **NOT** expect you to be able to read this.

• **BUT**, I do want you to see how the page is arranged.

• This page is a **good example** of how the rest of the pages are designed.
• On the top of each page, I’ve placed a screen shot from the Class Schedule for the relevant week or weeks.
WEEKS #2+

- Below that are listed links to *readings, handouts, and exercises* mentioned on the "SCHEDULE."

- Those with an (*) after them are the *required readings* mentioned on the "SCHEDULE."

- When you click on the title, you will be linked directly to that document or exercise.
• However, since Learn has certain design limitations, I could not create direct links to Discussion Groups on the list – as I was able to do with the readings and exercises.

• So I placed a list of due DG posts here. I have tried to link to the DG posts on the bottom of the page, but the directions would not appear.

• So click on the DISCUSSIONS tab in the Course menu.

• Quizzes & Essays are linked below.
DISCUSSION GROUPS

All Discussion Group topics are listed here, with directions for each.
DISCUSSION GROUPS

• Think of these DG as your “HOMEWORK”:
  – assignments (*journals, activities, exercises*) will be posted here
  – DG posts will be worth a TEST grade

• Because Learn will not create a link with directions on the *weekly pages*, I merely list the DG that are due during that period.
  – simply use the “DISCUSSIONS” link in the Course Menu (at left)
DISCUSSION GROUPS

• This is a screenshot of the DG page:

Directions:
- Each of you must cooperate to establish and sustain a safe, nonjudgmental learning environment.
- Confidently and securely participate in the free exchange of ideas.
- In other words:
- Be assertive but not aggressive.
- Respect others' rights to express their opinions as they respect yours.
- Develop some thick skin since not everyone will agree with you.
- Treat others as you wish to be treated (unless you are a masochist).
- Watch your language.
- Refrain from sexist, ageist, racist, and otherwise harmful and disrespectful comments.
• Here’s the link to EMAIL in Learn.

• Check this OFTEN, as I frequently use this to communicate with students T/O the semester.
• The Learn email works just as most email sites.

Typical email folders.

Compose a message through this.
 If a problem occurs with the Learn site, you can email me through my LCCC account at shousenick@luzerne.edu.

PLEASE, identify your course & section when you write, so I’ll know what you’re talking about – I have several sections, in Learn & not.
*THE END OF THE*

LEARN

ORIENTATION
*PLEASE CONTINUE*

by viewing the

WEEK #1

ORIENTATION