

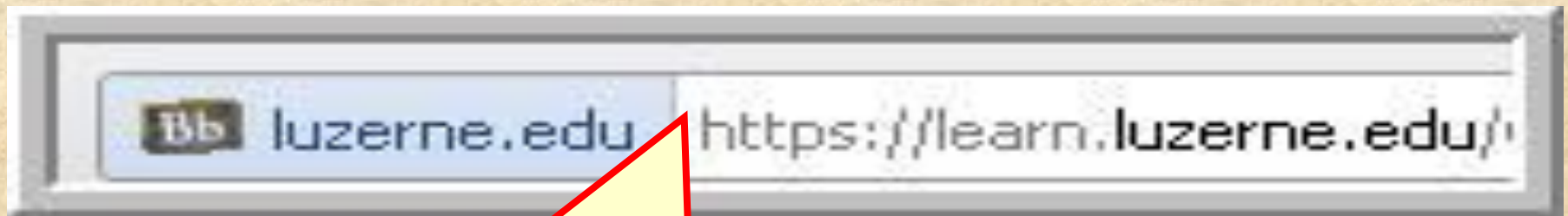
**BB LEARN**

**ORIENTATION**

**ENGLISH 102**

**Advanced Composition**

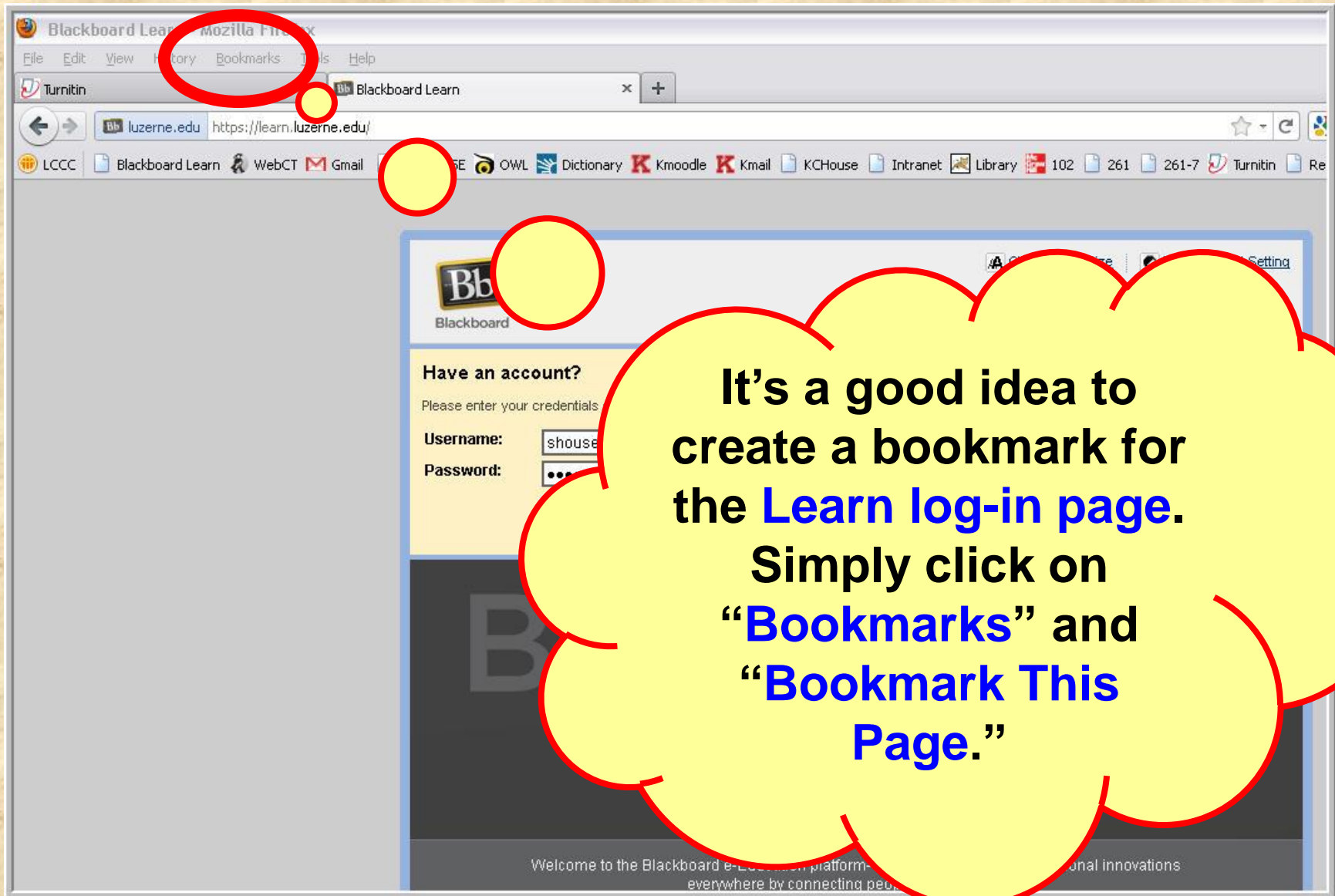
# GETTING to LEARN



GO TO:

<http://learn.luzerne.edu>

# GETTING to LEARN



Blackboard Learn Mozilla Firefox

File Edit View History Bookmarks Tools Help

Turnitin Blackboard Learn

luzerne.edu https://learn.luzerne.edu/

LCCC Blackboard Learn WebCT Gmail OWL Dictionary Knoodle Kmail KCHouse Intranet Library 102 261 261-7 Turnitin Re

Blackboard

Have an account?

Please enter your credentials

Username: shouse

Password: .....

It's a good idea to create a bookmark for the **Learn log-in page**. Simply click on **"Bookmarks"** and **"Bookmark This Page."**

Welcome to the Blackboard e-Learning platform... everywhere by connecting peo... onal innovations

# GETTING to LEARN

Blackboard Learn - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Turnitin Blackboard Learn

luzerne.edu https://learn.luzerne.edu/

LCCC Blackboard Learn WebCT Gmail DR.HOUSE

**Bb**  
Blackboard

**Have an account?**  
Please enter your credentials and click the **Login** button below.

**Username:**

**Password:**

[Forgot Your Password?](#)

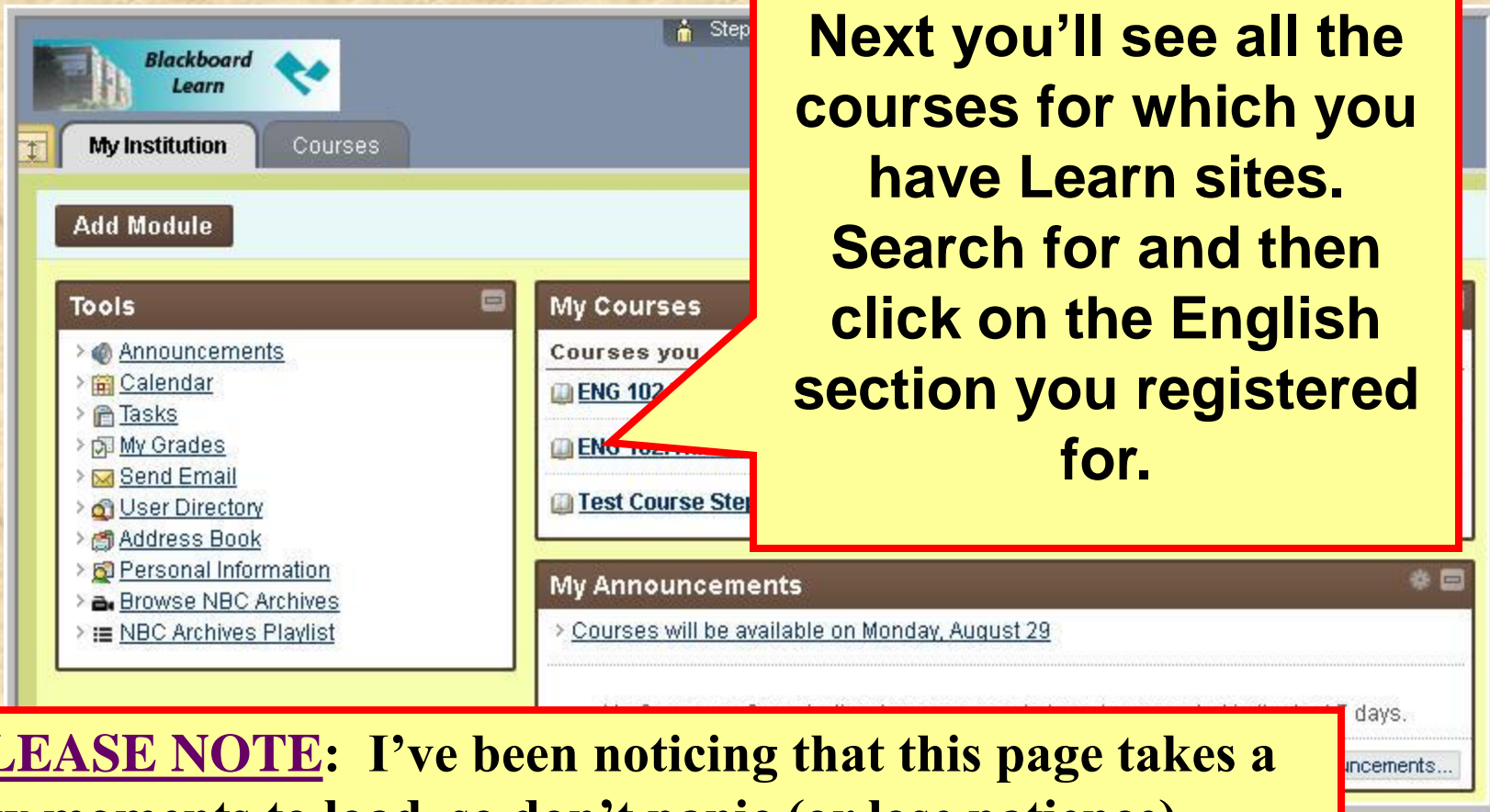
**Login**

Blackboard  
learn<sup>+</sup><sub>TM</sub>

Welcome to the Blackboard e-Education platform—designed to enable educational innovations everywhere by connecting people and technology.

You'll be taken to the log-in page. Merely type in your Username & Password; then click the "Login" button.

# GETTING to LEARN



The screenshot shows the Blackboard Learn interface. At the top, there is a navigation bar with 'Blackboard Learn' and 'My Institution' tabs. Below this is an 'Add Module' button. The main content area is divided into three sections: 'Tools', 'My Courses', and 'My Announcements'. The 'Tools' section lists various utilities like Announcements, Calendar, Tasks, My Grades, Send Email, User Directory, Address Book, Personal Information, Browse NBC Archives, and NBC Archives Playlist. The 'My Courses' section lists 'Courses you are currently enrolled in', including 'ENG 102' and 'ENG 102'. A red callout box points to the 'ENG 102' course. The 'My Announcements' section shows an announcement: 'Courses will be available on Monday, August 29'.

Next you'll see all the courses for which you have Learn sites. Search for and then click on the English section you registered for.

**PLEASE NOTE:** I've been noticing that this page takes a few moments to load, so don't panic (or lose patience).

# HOME PAGE: Screenshot

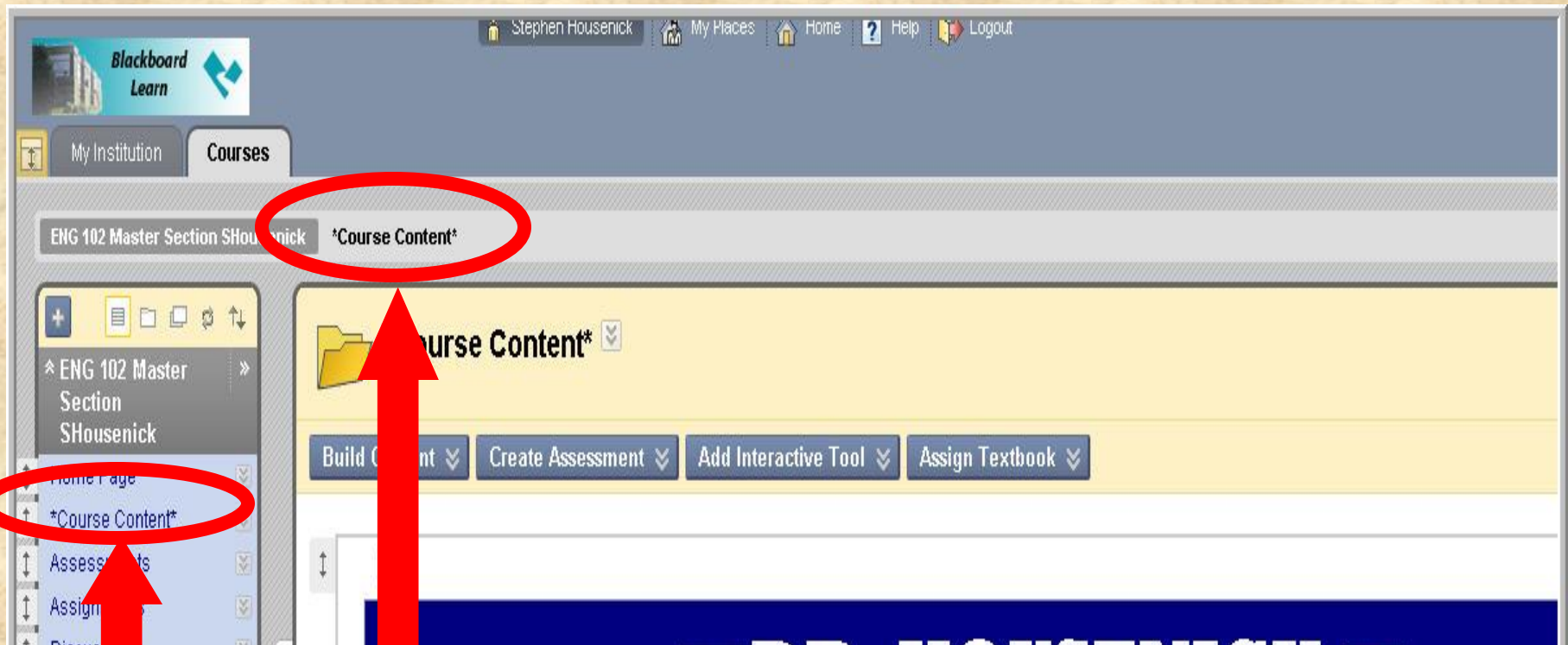
The screenshot shows the Blackboard Learn interface for a course. At the top, the user is logged in as Stephen Housenick. The course title is ENG 102 Master Section SHousenick. The main content area is titled '\*Course Content\*' and features a folder icon and a dropdown menu. Below the folder are four buttons: 'Build Content', 'Create Assessment', 'Add Interactive Tool', and 'Assign Textbook'. A sidebar on the left contains a navigation menu with options like 'Home Page', '\*Course Content\*', 'Assessments', and 'Assignments'. At the bottom, there is a 'WEEK #1: Commencement' dropdown menu.

**You made it!**  
Hopefully, this is what your Home Page looks like.


**DR. HOUSENICK**  
**ADVANCED COMPOSITION**

WEEK #1: Commencement

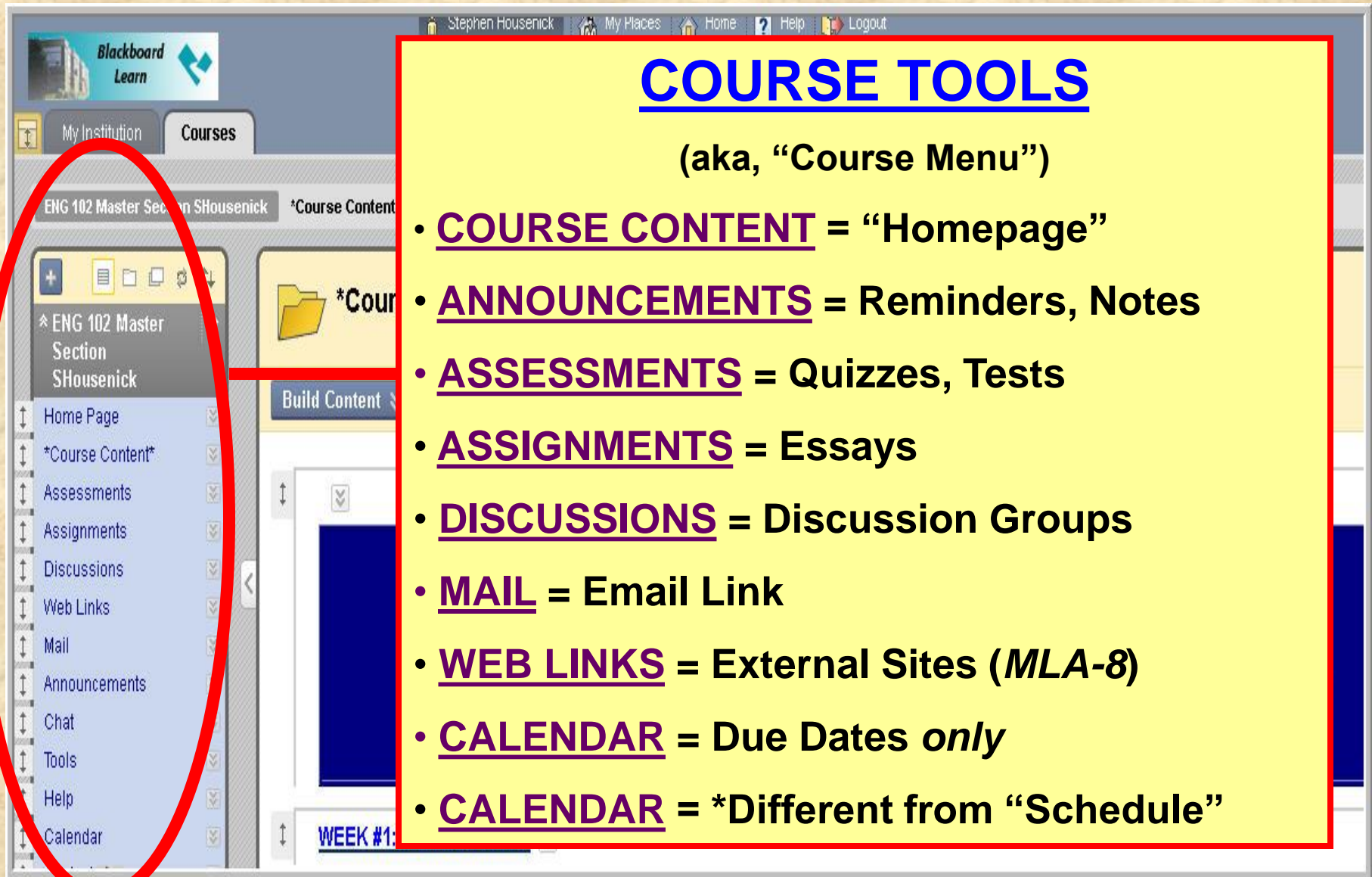
# HOME PAGE: Screenshot



You can navigate back to this Course Content Page (*the course home page*) from any link by

- (1) clicking on “**Course Content**” in the breadcrumbs or
- (2) clicking on “**Course Content**” located on the *Course Tools* (Course Menu) bar; a “home” icon is next to it. 

# HOME PAGE: Course Tools



The screenshot shows the Blackboard Learn interface. At the top, there is a navigation bar with "Stephen Housenick", "My Places", "Home", "Help", and "Logout". Below this, there are tabs for "My Institution" and "Courses". The main content area shows "ENG 102 Master Section SHousenick" and "Course Content". A sidebar on the left contains a list of course tools, which is circled in red. The tools listed are: Home Page, \*Course Content\*, Assessments, Assignments, Discussions, Web Links, Mail, Announcements, Chat, Tools, Help, and Calendar. A red line points from the "Home Page" item in the sidebar to the "HOME PAGE" item in the list on the right.

## COURSE TOOLS

(aka, "Course Menu")

- COURSE CONTENT = "Homepage"
- ANNOUNCEMENTS = Reminders, Notes
- ASSESSMENTS = Quizzes, Tests
- ASSIGNMENTS = Essays
- DISCUSSIONS = Discussion Groups
- MAIL = Email Link
- WEB LINKS = External Sites (*MLA-8*)
- CALENDAR = Due Dates *only*
- CALENDAR = \*Different from "Schedule"



# HOME PAGE: Pages



**DR. HOUSENICK**



## **ADVANCED COMPOSITION**

[WEEK #1: Commencement](#)

[COURSE DOCUMENTS](#)

[SCHEDULE](#)

[QUIZZES](#)

[ESSAYS DROP BOX](#)

[WEEKS #2-4: Documentation](#)

These pages,  
*explained below*,  
are links to various  
pages of course  
material.

# PAGES: Week #1



**DR. HOUSENICK**



## **ADVANCED COMPOSITION**

[WEEK #1: Commencement](#)

[COURSE DOCUMENTS](#)

[SCHEDULE](#)

[QUIZZES](#)

[ESSAYS DROP BOX](#)

[WEEKS #2-4: Documentation](#)

As you can  
imagine, you'll  
**START HERE.**

# WEEK #1



Begin with the 2 ORIENTATIONS.

- This page includes the **orientations** to the site AND week #1 – in both PowerPoint and PDF formats.



- The “**Week #1 Orientation**” explains the material on the following slide.

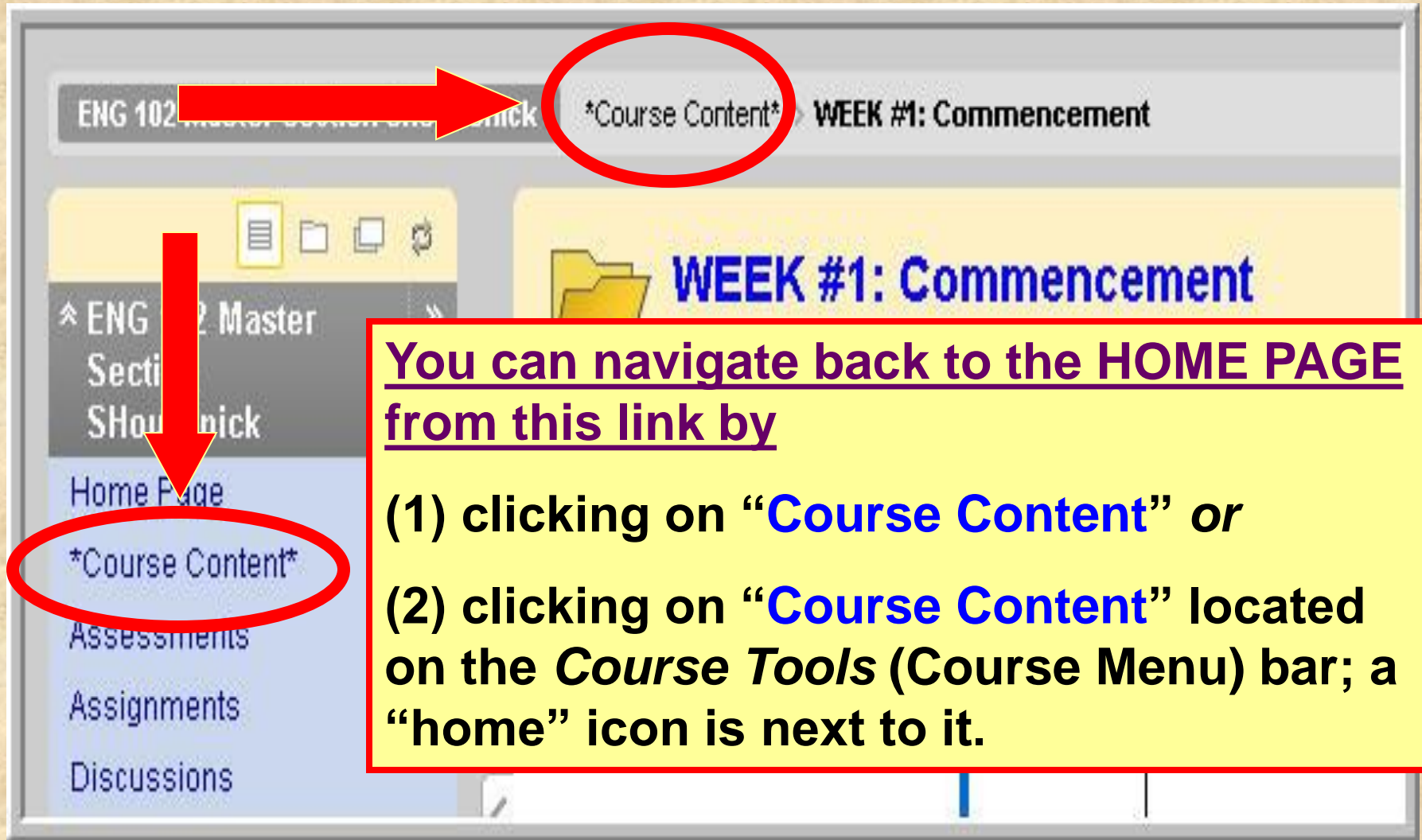
# **WEEK #1**



**Also included on this age are**

- the **Welcome Statement, Syllabus**
- the **Class Rules, Class Schedule**
- the **Academic Honesty Policy**
- the **Academic Honesty Policy Quiz**
- the **Discussions Groups documents**
- and the **Essay Basics material**

# HOME PAGE: Navigation

A screenshot of a course navigation interface. At the top, a grey bar contains the text "ENG 102 Master Section SHou nck" on the left and "\*Course Content\*" followed by "WEEK #1: Commencement" on the right. The "\*Course Content\*" link is circled in red. Below this is a yellow folder icon labeled "WEEK #1: Commencement". On the left, a blue sidebar menu lists "ENG 102 Master", "Section", "SHou nck", "Home Page", "\*Course Content\*", "Assessments", "Assignments", and "Discussions". The "\*Course Content\*" link in the sidebar is also circled in red. A red arrow points from the top-right link to the bottom-left link, and another red arrow points from the top-right link to the top-right text.

ENG 102 Master Section SHou nck \*Course Content\* WEEK #1: Commencement

WEEK #1: Commencement

ENG 102 Master  
Section  
SHou nck  
Home Page  
\*Course Content\*  
Assessments  
Assignments  
Discussions

You can navigate back to the HOME PAGE from this link by

- (1) clicking on “**Course Content**” or
- (2) clicking on “**Course Content**” located on the *Course Tools* (Course Menu) bar; a “home” icon is next to it.

# PAGES: Course Docs



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## **ADVANCED COMPOSITION**

WEEK #1: Commencement

COURSE DOCUMENTS

SCHEDULE

QUIZZES

ESSAYS DROP BOX

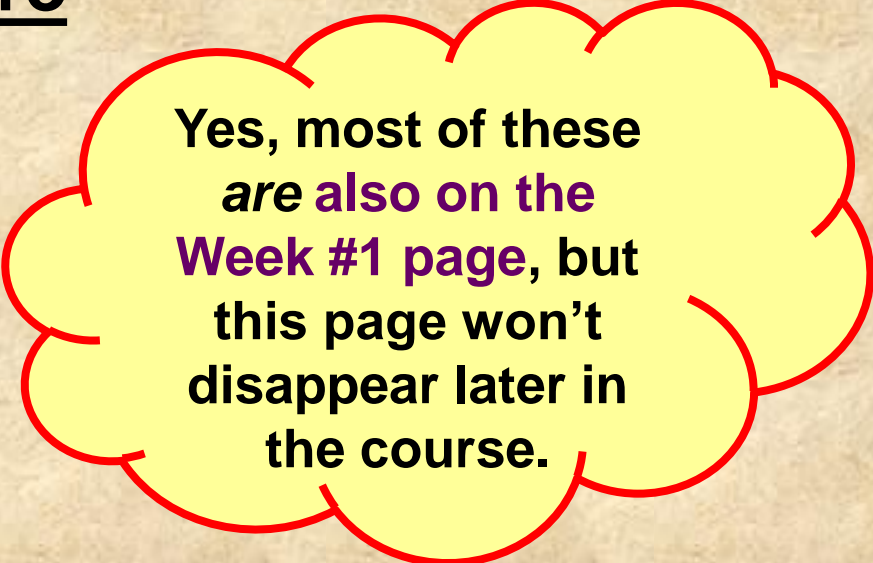
WEEKS #2-4: Documentation

The next page  
contains our  
course documents.

# **COURSE DOCUMENTS**

**The following documents are  
on this page:**

- **Welcome Statement**
- **Syllabus**
- **House Rules**
- **Calendar-Schedule**
- **Turnitin.com directions sheet**
- **Discussion Groups directions sheet**
- **Discussion Groups etiquette sheet**
- **Final Grade sheet**



Yes, most of these  
*are also on the*  
*Week #1 page*, but  
this page won't  
disappear later in  
the course.

# PAGES: Schedule



**DR. HOUSENICK**



## **ADVANCED COMPOSITION**

WEEK #1: Commencement

COURSE DOCUMENTS

SCHEDULE

QUIZZES

ESSAYS DROP BOX

WEEKS #2-4: Documentation

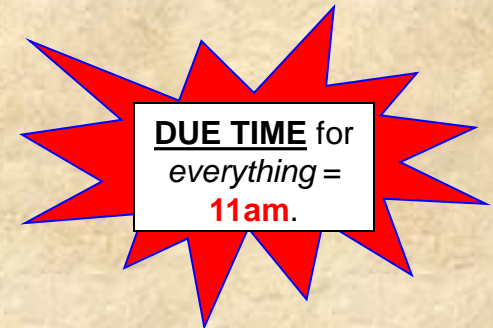
This page has the course schedule.



# SCHEDULE



- Your CLASS SCHEDULE lists
  - readings
  - assignments
  - due dates
- What's due and when it's due.
- Therefore, this is an **extremely important** document.
- I have used a “content module” format.



# SCHEDULE



## • Screen shot:

Your location: [Home Page](#) > [SCHEDULE](#) > [CLASS SCHEDULE](#)

### CLASS SCHEDULE

We will make adjustments as necessary, but the schedule below serves as our roadmap throughout the course.

Activities and exercises and journals will be posted under the [Discussion Groups](#) — That is, your “homework” will be submitted as a Discussion Group posting.

Directions for each Discussion Group posting are given *in full* with each topic on the Discussion Group page — a “directions” posting from me.

Abbreviations on the Schedule: Monday (**M**), Tuesday (**T**), Wednesday (**W**), Thursday (**R**), Friday (**F**); Discussion Groups (**DG**); PowerPoint Presentation (**PPT**); Turnitin.com (**Tii.com**)

WEEKS	MODULES	READINGS	ASSIGNMENTS
1 ----- (8/31/09)	1— <u>COMMENCEMENT</u>	<p><u>Watch:</u></p> <ul style="list-style-type: none"> <li>Orientation #1 (WebCT)</li> <li>Orientation #2 (Week 1)</li> </ul> <p>(These are in both video and PowerPoint formats.)</p> <p><u>Read:</u></p> <ul style="list-style-type: none"> <li>Academic Honesty Policy</li> <li>Syllabus</li> </ul>	<p><u>R-9/3:</u></p> <p>v <a href="#">Academic Honesty QUIZ</a></p>

In this last column, you will find **what's due** and **on what day** it's due for each week

# PAGES: Quizzes & Essays



**DR. HOUSENICK**



## **ADVANCED COMPOSITION**

WEEK #1: Commencement

COURSE DOCUMENTS

SCHEDULE

QUIZZES

ESSAYS DROP BOX

WEEKS #2-4: Documentation

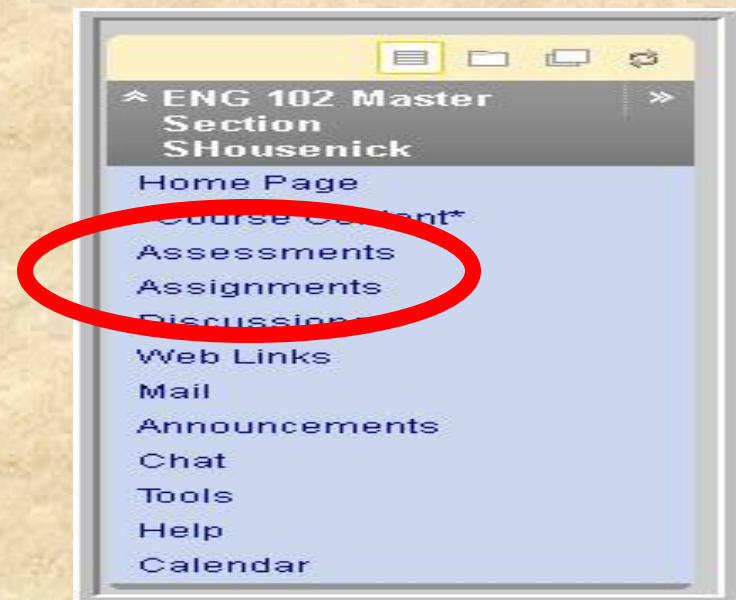
These 2 pages contain lists of **quizzes & essays**.

**BUT**

Because this can be redundant, I may delete these 2 pages to save space

# QUIZZES & ESSAYS

- On the “**Course Tools**” (course menu) bar,
  - the “**ASSESSMENTS**” link takes you to the same **QUIZZES**
  - & the “**ASSIGNMENTS**” link takes you to the same **ESSAYS**.



# PAGES: Weeks 2+



**DR. HOUSENICK**



## **ADVANCED COMPOSITION**

WEEK #1: Commencement

COURSE DOCUMENTS

SCHEDULE

QUIZZES

ESSAYS DROP BOX

WEEKS #2-4: Documentation

The remaining pages take you through each week of the course, as the labels show.

# PAGES: Weeks 2+

The screenshot shows a Blackboard course page for 'WEEK #1: Commencement'. The page has a sidebar on the left with navigation options like 'Announcements', 'Assessments', and 'Assignments'. The main content area features a table with columns for 'WEEKS', 'MODULES', 'READINGS', and 'ASSIGNMENTS'. The 'WEEKS' column contains '.1'. The 'MODULES' column contains '1: COMMENCEMENT' and '2: ARGUMENT & PERSUASION'. The 'READINGS' column contains 'COURSE ORIENTATIONS:' followed by links for 'Learn Orientation.pdf', 'Week #1 Orientation.pdf', and 'ppt'. The 'ASSIGNMENTS' column contains '12/21:' followed by 'Course Orientations & Documents', 'Academic Honesty Quiz', and 'Week #1 Quiz'. A yellow callout box with a red border points to the table and contains the following text:

- **NO**, I do NOT expect you to be able to read this.
- **BUT**, I do want you to see how the page is arranged.
- This page is a *good example* of how the rest of the pages are designed.

At the bottom of the page, there is a red note: '\* Files are mostly in PDF, PPT, and Word (2003). IF you run in to inconvenience.'

# PAGES: Weeks 2+

WEEK #1: Commencement

Build Content ▾ Assessments ▾ Tools ▾ Partner Content ▾

WEEKS	MODULES	READINGS	ASSIGNMENTS
.1	. 1: COMMENCEMENT . 2: ARGUMENT & PERSUA	<b>COURSE ORIENTATIONS:</b> • <a href="#">Learn Orientation.pdf</a> , ppt • <a href="#">Week #1 Orientation.pdf</a> , ppt	• <b>12/21:</b> • Course Orientations & Documents • Academic Honesty Quiz • <a href="#">Week #1 Quiz</a> • <a href="#">Formal Opinion Essay</a> • <a href="#">Essay Basics</a> • <a href="#">This Pro or Con paper</a> • <a href="#">formatting</a> • <a href="#">Reading documents by Sunday</a>

\* Files are mostly in PDF, PPT, and Word (2003). If you run in inconvenience.

Academic Honesty Policy Pledge Quiz

Week #1 Quiz

- **FIRST**, you will notice that the format here is quite similar to the format on the **COURSE SCHEDULE**.
- **Week #, Module, Readings, Assignment Dates**
- **DIFFERENCE** = these are **hyperlinks**: click & the file will open.

# PAGES: Weeks 2+

WEEK #1: Commencement

Build Content ▾ Assessments ▾ Tools ▾ Partner Content ▾

WEEKS	MODULES	READINGS	ASSIGNMENTS
. 1	<ul style="list-style-type: none"><li>• 1: COMMENCEMENT</li><li>• 2: ARGUMENT &amp; PERSUASION</li></ul>	<b>COURSE ORIENTATIONS:</b>	<a href="#">12/21:</a>

*\* Files are mostly in PDF, PPT, and Word (2003). If you run in to a problem with a file, please let me know so I can help you with the inconvenience.*

Academic Honesty Policy Pledge Quiz

Week #1 Quiz

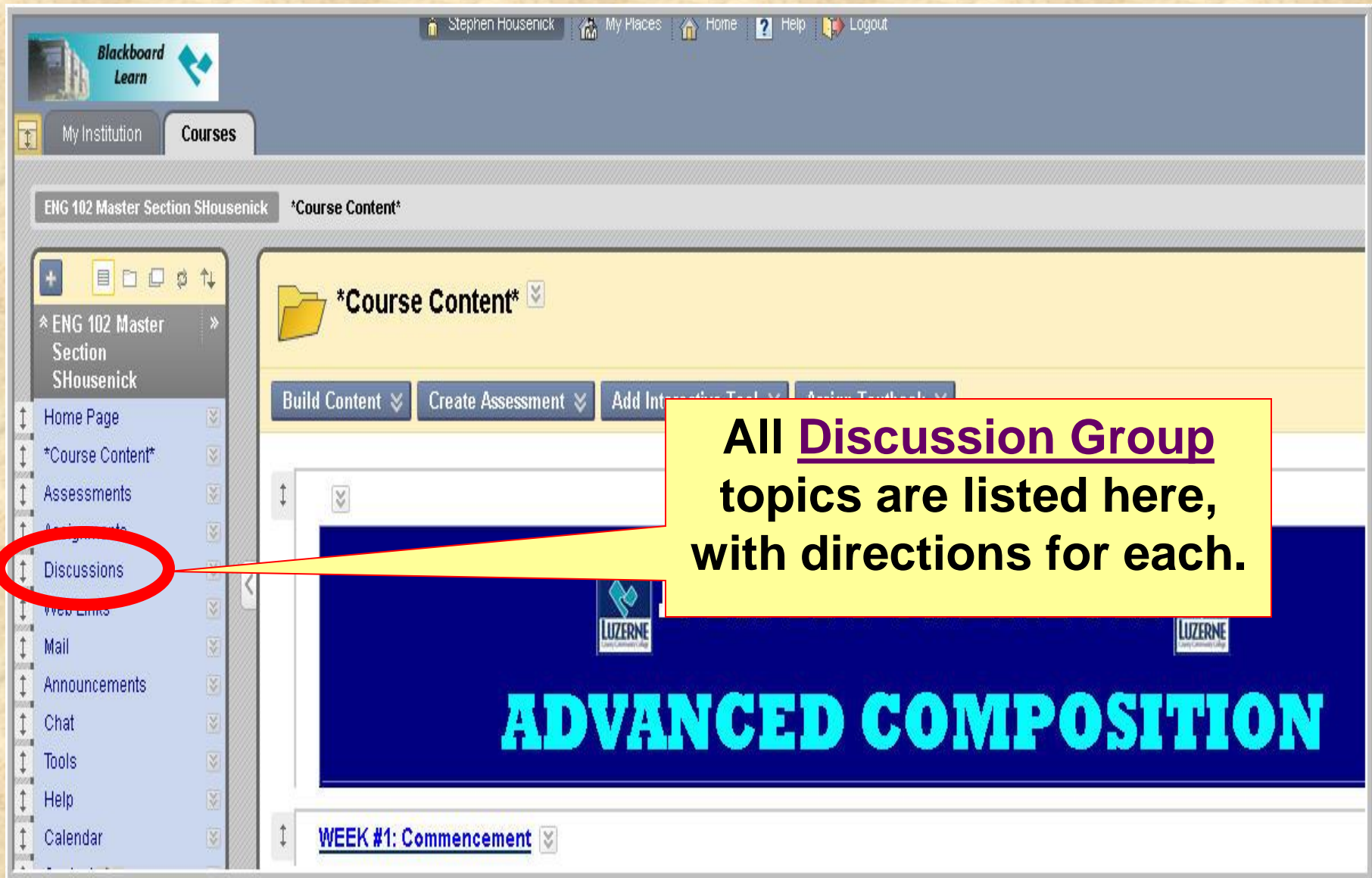
**• Access DISCUSSIONS through the Course Menu (at left)**

**• Quizzes & Essays are linked here**

**• DG exercise answers too**



# DISCUSSION GROUPS



The screenshot displays the Blackboard Learn interface for a course titled "ENG 102 Master Section SHousenick". The top navigation bar includes the Blackboard Learn logo, user information (Stephen Housenick), and links for My Places, Home, Help, and Logout. Below this, there are tabs for "My Institution" and "Courses". The main content area is titled "\*Course Content\*" and features a folder icon and the text "\*Course Content\*". Below the folder icon are buttons for "Build Content", "Create Assessment", "Add Interactive Tool", and "Assign Testbank". A callout box with a yellow background and a red border points to the "Discussions" link in the left navigation menu. The callout box contains the text: "All Discussion Group topics are listed here, with directions for each." The left navigation menu includes links for Home Page, \*Course Content\*, Assessments, Assignments, Discussions, Web Links, Mail, Announcements, Chat, Tools, Help, and Calendar. The main content area also features a large blue banner with the text "ADVANCED COMPOSITION" and the LUZERNE logo. At the bottom of the main content area, there is a link for "WEEK #1: Commencement".

Stephen Housenick My Places Home ? Help Logout

Blackboard Learn

My Institution Courses

ENG 102 Master Section SHousenick \*Course Content\*

\*Course Content\*

Build Content Create Assessment Add Interactive Tool Assign Testbank

Home Page \*Course Content\* Assessments Assignments **Discussions** Web Links Mail Announcements Chat Tools Help Calendar

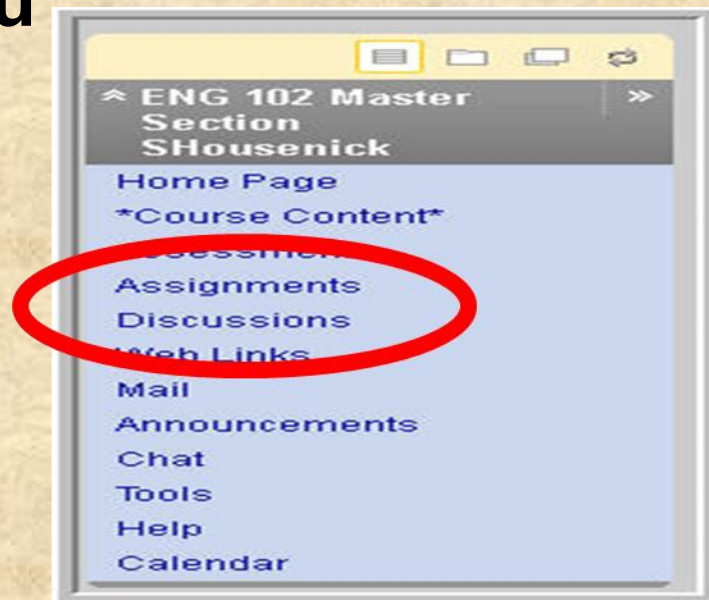
All Discussion Group topics are listed here, with directions for each.

ADVANCED COMPOSITION

WEEK #1: Commencement

# DISCUSSION GROUPS

- Think of these DG as your “**HOMEWORK**”:
- assignments (*journals, activities, exercises*) will be posted here
- simply use the “**DISCUSSIONS**” link in the course menu



# DISCUSSION GROUPS

- This is a screenshot of the DG page:

ENG 102 Master Section SHousenick Discussion Board

Discussion Board

Forums are made up of individual discussion threads that can be organized around a particular subject. Create Forums to organize discussions.

Create Forum

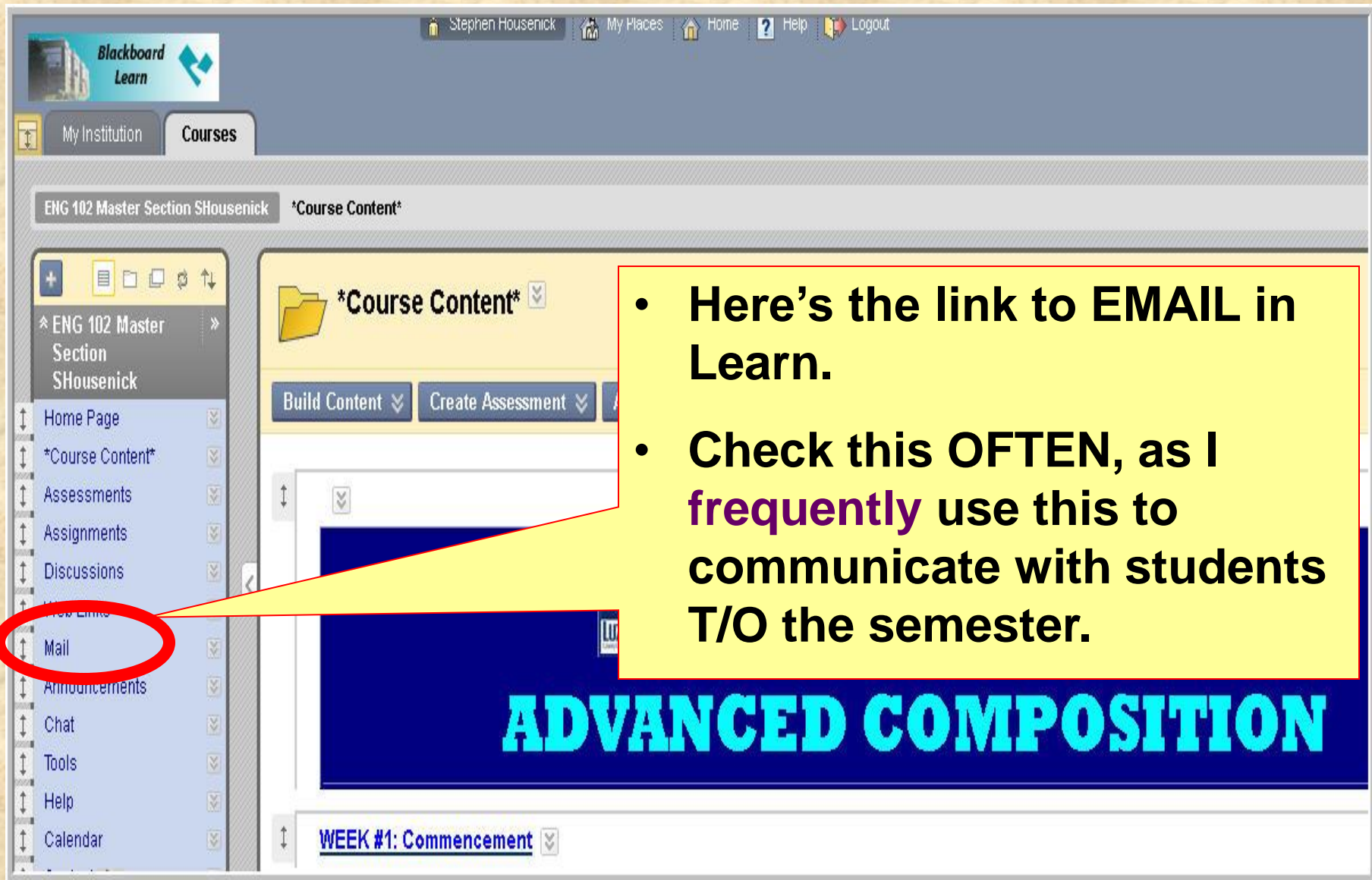
<input type="checkbox"/>	Forum	Description
<input type="checkbox"/>	<a href="#">DISCUSSION GROUPS ETIQUETTE</a>	<p>Each of you must cooperate to establish and sustain a <b>safe, nonjudgmental learning environment</b> in which you can confidently and securely participate in the free exchange of ideas. In other words:</p> <ul style="list-style-type: none"> <li>▪ be assertive but not aggressive,</li> <li>▪ respect others' rights to express their opinions as they respect yours,</li> <li>▪ develop some thick skin since not everyone will agree with you,</li> <li>▪ treat others as you wish to be treated (unless you are a masochist),</li> <li>▪ watch your language,</li> <li>▪ refrain from sexist, ageist, racist, and otherwise harmful and</li> <li>▪ disrespectful comments,</li> </ul>

**Discussions** (circled in red)

**topic** (speech bubble pointing to 'DISCUSSION GROUPS ETIQUETTE')

**directions** (speech bubble pointing to the forum description)

# EMAIL



The screenshot shows the Blackboard Learn interface. At the top, the user is logged in as Stephen Housenick. The main navigation bar includes 'My Institution' and 'Courses'. The current course is 'ENG 102 Master Section SHousenick' with the title '\*Course Content\*'. The left-hand navigation menu lists various course tools, with 'Mail' circled in red. A yellow callout box points to the 'Mail' link and contains the following text:

- Here's the link to EMAIL in Learn.
- Check this OFTEN, as I frequently use this to communicate with students T/O the semester.

Below the callout box, the course content area displays a folder icon for '\*Course Content\*' and buttons for 'Build Content' and 'Create Assessment'. At the bottom of the page, the text 'ADVANCED COMPOSITION' is displayed in large, bold, cyan letters, and 'WEEK #1: Commencement' is visible in the footer.

# EMAIL

- The Learn email works just as most email sites.

The screenshot shows the 'Messages' section of the 'ENG 102 Master Section SHousenick' course. On the left is a navigation menu with items like 'Home Page', '\*Course Content\*', 'Assessments', 'Assignments', 'Discussions', 'Web Links', 'Mail', and 'Announcements'. The main area is titled 'Messages' and contains a 'Create Message' button, a list of folders, and a 'Folder' column with 'Inbox' and 'Sent' links. Three callouts highlight specific features: 'Compose a message through this.' points to the 'Create Message' button; 'Typical email folders.' points to the 'Inbox' and 'Sent' links; and another callout points to the 'Messages' header area.

Compose a message through this.

Typical email folders.

Folder
<a href="#">Inbox</a>
<a href="#">Sent</a>

# EMAIL

- If (and only if) a problem occurs with the Learn site, you can email me through my LCCC account at [shousenick@luzerne.edu](mailto:shousenick@luzerne.edu).



- **PLEASE**, identify **your course & section** when you write, so I'll know what you're talking about – I have several sections, in Learn & not.

**\*THE END OF THE\***

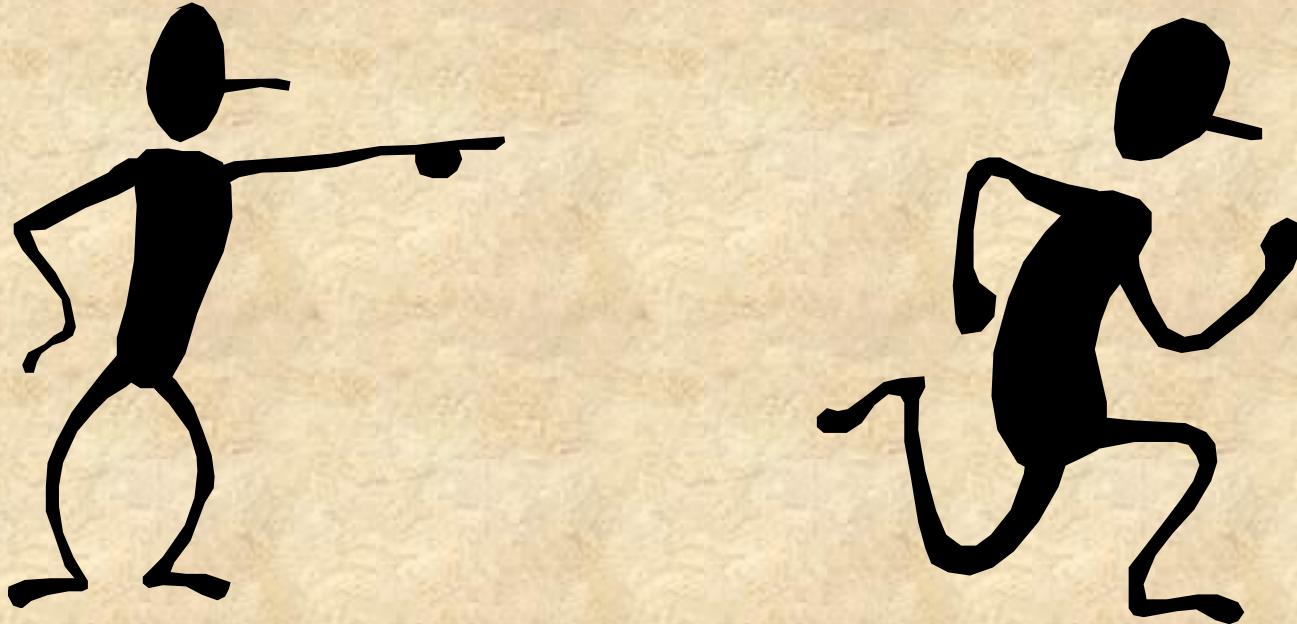


**LEARN**

**ORIENTATION**

**\*PLEASE CONTINUE\***

**by viewing the**



**WEEK #1**

**ORIENTATION**