

# HYPHENS



PUNCTUATION

# HYPHENS



- ❧ look like stitches
- ❧ act like stitches
- ❧ to join words, to *Frankenstein* words
- ❧ creating one longer word
- ❧ EX: “*six-step process*”
  - ❧ it’s not a *six* process
  - ❧ it’s not a *step* process
  - ❧ it’s a *six-step* process
- ❧ these hyphenated words function as a *single* adjective to modify “process”

# Hyphens & Numbers



- ❧ twenty-one, sixty-five, ninety-nine
- ❧ forty-year-old victim
  - ❧ (adjective = hyphenated)
- ❧ forty year old
  - ❧ (noun = *not* hyphenated)
- ❧ hundred-dollar bill
  - ❧ (\$100 bill)
- ❧ four-hundred-dollar telephone bill
  - ❧ (\$400 telephone bill)

# Hyphens & Prefixes, Suffixes



*prefixes are often hyphenated, too*

## ❧ self- and well-

- ❧ self-esteem, self-centered, self-analysis, self-conscious, self-aggrandizement
- ❧ self-control, self-destruction, self-deprecating, self-defense, self-image
- ❧ well-meaning, well-intentioned, well-accepted, well-adjusted, well-being
- ❧ well-built, well-educated, well-chosen, well-constructed, well-documented

# Hyphens & Prefixes, Suffixes



## ❧ half- prefix

- ❧ half-time, half-hearted
- ❧ half-cocked, half-dead, half-starving
- ❧ half-man, half-measure
- ❧ half-minute, half-hour
- ❧ half-pipe, half-track

# Hyphens & Prefixes, Suffixes



## ☞ non- prefix

☞ non-verbal communication

## ☞ half- prefix

☞ half-gallon carton of ice cream

☞ half-crazy with love

## ☞ semi- prefix

☞ semi-sweet chocolate

☞ semi-formal dress, semi-annual sale, semi-pro team

# Hyphens & Prefixes, Suffixes



- ❧ -like suffixes are hyphenated
- ❧ (and quite *informal*, too)
  - ❧ animal-like, Greek-like, child-like
    - ❧ always better to use the more formal word:
    - ❧ bestial, Hellenic or Greek, childish
    - ❧ see the “animal adjectives” list on our site
  - ❧ (same holds true for **-ish** words)

# Hyphens & Measurements



## Measurements & Amounts:

- ❧ five-gallon drum
- ❧ 10-gallon hat
- ❧ 10-dollar bill
- ❧ 48-inch television screen
- ❧ 6-inch block
- ❧ medium-sized bowl



# Hyphens & Frankensteining



## MULTIPLE WORDS “STITCHED” TOGETHER:

- ❧ full-time job, part-time student
- ❧ out-of-state tuition
- ❧ teacher-to-student ratio, guy-to-girl ratio
- ❧ up-to-date copy
- ❧ up-to-the-minute
- ❧ brick-shaped
- ❧ football-shaped
- ❧ foreign-made merchandise
- ❧ over-seas phone call
- ❧ long-distance relationship

# Hyphens & Frankensteining



## COMMON EXAMPLES:

- full-time, part-time jobs or students
- top-of-the-line models
- end-of-the-year clearance
- shop-'til-you-drop sales event
- state-of-the-art technology
- up-to-the-minute news coverage
- last-minute gift
- last-ditch effort
- clutter-free room
- virus-free email attachments
- tax-free goods
- opening-night audience
- first-base umpire
- fourth-quarter touchdown
- two-minute warning
- sudden-death overtime
- three-piece suit
- ten-piece band
- twin-size bed
- king-sized ego

# Hyphens & Essays



## PROCESS ESSAY:

- ❧ six-step process
- ❧ ten-minute recipe
- ❧ easy-to-make meals
- ❧ easy-to-prepare dishes
- ❧ medium-sized bowl
- ❧ nine-by-thirteen pan
- ❧ pre-heat (v) or pre-heated (adj)
- ❧ semi-sweetened chocolate
- ❧ 16-inch pizza

# Hyphens & Essays



## CLASSIFICATION ESSAY:

- ❧ held-together-by-duct-tape cars
- ❧ texts-while-driving drivers
- ❧ drives-while-texting drivers (worse yet!)
- ❧ daydreams-through-class students
- ❧ I-wanna-be-your-friend teachers
- ❧ everything-is-a-catastrophe bosses
- ❧ wet-blanket friends
- ❧ everyday-is-a-blessing people
- ❧ up-and-coming band

# EXERCISES



HYPHENS

# EXERCISES



- ❧ **\*\*Determine which book we're using this semester:**
- ❧ LBE
- ❧ LBH
- ❧ LSH
- ❧ Other

# LBE EXERCISES

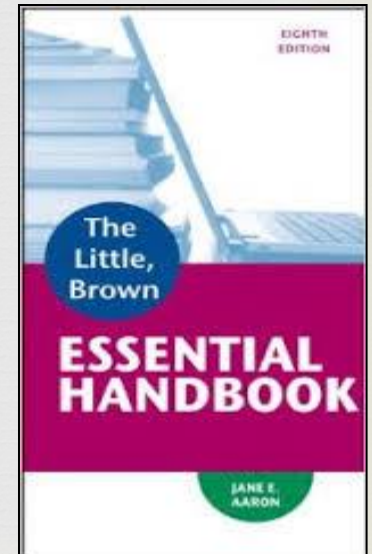


☞ Hyphens:

☞ Hyphens

☞ Hyphens (& dashes, ellipses, parentheses):

☞ Ch.44 (1-4)



# HYPHENS



☞ Hyphens:

☞ Exercise #1

☞ (10q.)

